

La Academia de Estrellas Charter School  
 PK-HQ Family Engagement 2019-2020

<b>Engagement Requirements</b>	<b>Suggested Strategies</b>	<b>LAE Plan</b>	<b>Frequency/Dates</b>	<b>Documentation</b>
Facilitate family-to-family support	<ul style="list-style-type: none"> <li>a. Creating safe &amp; respectful environment</li> <li>b. Inviting former program participants to share their education and career experiences with current families</li> <li>c. Ensuring opportunities for continuous participation designed by families for families</li> </ul>	<ul style="list-style-type: none"> <li>● Hold orientation meetings at the beginning of the year</li> <li>● Meet the Teacher Night</li> <li>● Hold monthly Fruit with Families (FWF) meetings where families meet with school staff to learn about school activities and ways to help their child(ren) academically</li> <li>● Encourage ECC parents to participate in LAE's PTO</li> <li>● Conduct monthly family projects that coincide with monthly themes, culminating with a parade where parents come to support their students and to network</li> <li>● Math game nights</li> <li>● Parent participation during classroom instruction</li> </ul>	<ul style="list-style-type: none"> <li>● Annually each August</li> <li>● Annually each August</li> <li>● PTO/FWF-First or second Thursday of each month-Sept. through May</li> <li>● Monthly projects due the third Tuesday of each month</li> <li>● Monthly parades on the third Friday of each month</li> <li>● Quarterly</li> <li>● Quarterly</li> </ul>	<ul style="list-style-type: none"> <li>● Meeting agendas</li> <li>● Sign-in sheets</li> <li>● Meeting minutes</li> <li>● Projects on display</li> <li>● School academic calendar</li> <li>● Parent flyers</li> <li>● Photographs</li> <li>● Social media posts</li> </ul>
Establish a network of community resources	<ul style="list-style-type: none"> <li>a. Building strategic partnerships</li> <li>b. Leveraging community resources</li> <li>c. Monitoring &amp; evaluating policies &amp; practices to stimulate innovation and create learning pathways</li> <li>d. Establishing and maintaining partnerships with businesses, faith-based organizations, and community agencies</li> </ul>	<ul style="list-style-type: none"> <li>● Provide resource information during monthly FWF events</li> <li>● Various community members present to parents during Story Nights (i.e., librarian, SPCA representative, dentist)</li> <li>● Community Helpers Fair, where various members of the community are invited to participate (SPCA, Health care providers, Firefighters, Police officers)</li> </ul>	<ul style="list-style-type: none"> <li>● FWF meetings second Thursday of the month</li> <li>● Story Nights second or third Thursday of each month for 7 months of the year.</li> <li>● Late spring</li> </ul>	<ul style="list-style-type: none"> <li>● Meeting agendas</li> <li>● Sign-in sheets</li> <li>● School academic calendar</li> <li>● Parent flyers</li> <li>● Lesson plans</li> <li>● Photographs</li> <li>● Social Media Posts</li> </ul>

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	<ul style="list-style-type: none"> <li>e. Identifying support from various agencies, including mental and physical health providers</li> <li>f. Partnering with local community-based organizations to create a family-friendly transition plan for students arriving from early childhood settings</li> <li>g. Providing and facilitating referrals to family support or educational groups based on family interests and needs</li> <li>h. Communicating short- and long-term program goals to all stakeholders</li> <li>i. Identifying partners to provide translators and culturally relevant resources reflective of home language</li> </ul>			
<p>Increase family participation in decision-making</p>	<ul style="list-style-type: none"> <li>a. Developing and supporting a family advisory council</li> <li>b. Developing, adopting, and implementing identified goals within the annual campus/school improvement plan targeting family engagement</li> <li>c. Developing and supporting leadership skills for family members and providing opportunities for families to</li> </ul>	<ul style="list-style-type: none"> <li>● Establish and maintain a schoolwide Parent Advisory Committee (PAC) that meets with charter and campus leadership quarterly</li> <li>● Include family engagement goals within the Campus Improvement Plan (CIP)</li> <li>● Develop and conduct annual family survey</li> </ul>	<ul style="list-style-type: none"> <li>● PAC-Quarterly meetings held after FWF meetings at the Kiest campus</li> <li>● Comprehensive Needs Assessment committee includes parent members to gain parent input into family engagement CIP goal</li> <li>● Family Survey - Fall semester</li> </ul>	<ul style="list-style-type: none"> <li>● Meeting Sign-in sheets</li> <li>● CIP</li> <li>● including contract</li> <li>● Family Survey results</li> </ul>

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	<p>advocate for their children/families</p> <p>d. Collaborating with families to develop strategies to solve problems and serve as problem solvers</p> <p>e. Engaging families in shaping program activities and cultivating the expectation that information must flow in both directions to reflect two-way communication</p> <p>f. Developing, in collaboration with families, clearly defined goals, outcomes, timelines, and strategies for assessing progress</p> <p>g. Providing each family with an opportunity to review and provide input on program practices, policies, communications, and events to order to ensure the program is responsive to the needs of families</p> <p>h. Using appropriate tools such as surveys or focus groups to gather family feedback on the family engagement plan</p>			
<p>Equip families with tools to enhance and extend learning</p>	<p>a. Designing or implementing existing home educational resources to support learning at home while strengthening the family/school partnership</p>	<ul style="list-style-type: none"> <li>● During monthly FWF meetings, provide parents training in the following areas:             <ul style="list-style-type: none"> <li>○ Social/Emotional Skills</li> <li>○ Fine Motor Skills/Writing</li> <li>○ Emergent Literacy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Monthly FWF meetings</li> <li>● 7 monthly Story Nights</li> </ul>	<ul style="list-style-type: none"> <li>● FWF Sign-In sheets</li> <li>● Parent sign in sheets</li> <li>● Family flyers</li> <li>● Instructional plans and materials for</li> </ul>

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	<ul style="list-style-type: none"> <li>b. Providing families with information and/or training on creating a home learning environment connected to formal learning opportunities</li> <li>c. Equipping families with resources and skills to support their children through the transition to school and offering opportunities for families and children to visit the school in advance of the prekindergarten school year</li> <li>d. Providing complimentary home learning activities for families to engage in at home with children through information presented in newsletters, online technology, social media, parent/family-teacher conferences, or other school-or center-related events</li> <li>e. Providing families with information, best practices, and training related to age-appropriate developmental expectations</li> <li>f. Emphasizing benefits of positive family practices such as attachment and nurturing that complement</li> </ul>	<ul style="list-style-type: none"> <li>○ Language/Math Learning Activities</li> <li>○ Growth Mindset</li> <li>○ Math Strategies</li> <li>○ Gross/Fine Motor Skills</li> <li>○ Community Partners</li> <li>○ Summer Learning Activities</li> <li>● Hold monthly Story Nights to share read aloud strategies, books and follow-up activities with families</li> <li>● Send weekly Family Engagement Packets with 4-year-olds for parents to implement at home (language and math activities)</li> </ul>	<ul style="list-style-type: none"> <li>● Engagement packets distributed bi-monthly to each 4-year-old student</li> </ul>	<p>parent training and story night</p> <ul style="list-style-type: none"> <li>● Parent notices</li> <li>● Parent signatures for engagement packets</li> </ul>
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	<p>the stages of children’s development</p> <p>g. Collaborating with families to reflect on family experiences and practices in helping children</p> <p>h. Encouraging families to reflect on family experiences and practices in helping children</p> <p>i. Assisting families to implement best practices that will help achieve the goals and objectives identified to meet the needs of the child and family</p>			
<p>Develop staff skills in evidence-based practices that support families in meeting their children’s learning benchmarks</p>	<p>a. Providing essential professional development for educators in understanding communication and engagement with families, including training on communicating with families in crisis</p> <p>b. Promoting and developing family engagement as a core strategy to improve teaching and learning among all educators and staff</p> <p>c. Developing staff skills to support and use culturally diverse, culturally relevant, and culturally responsive</p>	<ul style="list-style-type: none"> <li>● Participation in professional learning opportunities through the partnership with ESC (Region 10)</li> <li>● Use of resources, such as Colorin Colorado, to support families in their home language</li> </ul>	<ul style="list-style-type: none"> <li>● Ongoing as courses related to mission and vision become available</li> <li>● Monthly</li> </ul>	<ul style="list-style-type: none"> <li>● Sign-in sheets</li> <li>● Training materials</li> </ul>

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	family engagement strategies			
<p>Evaluate family engagement efforts and use evaluations for continuous improvement</p>	<ul style="list-style-type: none"> <li>a. Conducting goal-oriented home visits to identify strengths, interests, and needs</li> <li>b. Developing data collection systems to monitor family engagement and focusing on engagement of families from specific populations to narrow the achievement gap</li> <li>c. Using data to ensure alignment between family engagement activities and district/school teaching and learning goals and to promote continuous family engagement</li> <li>d. Ensuring an evaluation plan is an initial component that guides action</li> <li>e. Using a cyclical process to ensure valuation results are used for continuous improvement and adjustment</li> <li>f. Ensuring teachers play a role in the family engagement evaluation process</li> </ul>	<ul style="list-style-type: none"> <li>● Schedule home visits, based on student need</li> <li>● Review data from family surveys to determine areas for improvement</li> <li>● Solicit input from teachers and instructional assistants regarding how to improve parent involvement practices through annual round table meeting with principal and superintendent</li> </ul>	<ul style="list-style-type: none"> <li>● Ongoing as needed</li> <li>● Data review: Annually no later than January</li> <li>● Annually with staff</li> </ul>	<ul style="list-style-type: none"> <li>● Family survey data</li> <li>● Sign-in sheets</li> <li>● Meeting minutes</li> </ul>